



VERMONT QUILT FESTIVAL 2010 Consignment Sales Policies

The Vermont Quilt Festival (VQF) will accept items on consignment to be sold at the VQF Sales Booth in the Robert E. Miller Expo Centre, Champlain Valley Exposition, Essex Junction, VT. Quilts and quilt-related items only may be delivered to the Miller Center lobby on Tuesday, June 22nd and Wednesday, June 23rd, between the hours of 9 a.m. and 4 p.m. In order to allow the Festival adequate time to arrange display, no items will be accepted at any other time, or by mail. Because of space limitations, no craft items can be accepted (unless they relate to quilting), and VQF reserves the right to reject merchandise it deems unsuitable.

Commissions

For items priced \$100.00 or above: Sellers will be charged a non-refundable \$5.00 handling fee per item, payable in advance. A sales commission of 30% of the tagged value will be deducted from the sales proceeds when the item is sold.

For items priced below \$100.00: Sellers will be charged a non-refundable \$5.00 handling fee per person, payable in advance. A sales commission of 30% of the tagged value will be deducted from the sale proceeds when the item is sold.

Item Preparation and Drop-Off

All items must be tagged with a two-part, perforated ticket. (For your convenience, see page 3 of this file for the printable tickets). This will assist VQF in its recordkeeping and in crediting your sales properly. Mark both parts of the ticket with the price the customer will be charged, as well as any other information you think the customer should have. Make sure all tags for quilts contain the dimensions of the piece. Your VQF code number will be assigned when you drop off your goods and an inventory will be taken, in your presence, of the times consigned. Before departing, you will receive a photocopy of your completed 2010 Consignment Agreement. This copy will serve as your claim ticket when you retrieve your goods.

Item Retrieval and Payment

Sellers must reclaim their goods from 3:30 to 5:00 p.m. on Sunday, June 27th at the VQF Sales Booth in the North Hall of the Miller Centre. NO EXCEPTIONS will be made. If all items have sold, VQF will try to contact you to save you a wasted trip. Approximately 3 weeks after the Festival, sellers will receive a check in the mail as their payment for goods sold.

For questions about the consignment process, please email info@vqf.org or call 802.872.0034

2010 Vermont Quilt Festival Consignment Agreement

CONSIGNEE: _____
 ADDRESS: _____

 CITY: _____
 STATE/ZIP: _____

 TEL. PHONE: _____ CELL: _____

Code _____
Rec'd by _____
Returned by _____

Please make sure we have contact info for you DURING the hours of the Festival.

The Vermont Quilt Festival (VQF) accepts items on consignment to be sold at the VQF Sales Booth in the Robert E. Miller Expo Center, Champlain Valley Exposition, Essex Junction, VT. All items consigned will remain in the possession of VQF until June 27, 2010. VQF reserves the right to refuse items.

COMMISSION and FEES:	
Items priced \$100.00 or above	\$5.00 nonrefundable handling fee each item plus 30% of the tagged value
Items priced below \$100.00	\$5.00 nonrefundable handling fee per person 30% of tagged value

- The Consignee acknowledges that the listed items are not stolen, borrowed, misrepresented as to authenticity or are otherwise fraudulent in nature.
- Only quilts and quilt related items can be accepted.
- Items in need of cleaning or repair will not be accepted
- **All unsold items must be picked up on Sunday, June 27, 2010 from 3:30 to 5:00 p.m.** No exceptions can be made. All attempts will be made to contact you **IF** your items have been sold in order to save you an unnecessary trip.
- Unsold items not picked up will be disposed of.
- **VQF is not responsible for loss or damage of items held on consignment.**
- Payment will be made in the form of a check. Please allow three weeks for processing and mailing. No checks will be available before this.

This agreement is accompanied by a listing of your consigned items.

I, _____ hereby give the Vermont Quilt Festival permission to sell my consigned items (description attached) for the prices listed, that have been set by myself, and agree to the terms and conditions of this Consignment Agreement.

Signature of consignee

Date

PRINTABLE CONSIGNMENT TICKETS

NOTE: VQF will assign a number when you bring items in for drop off.

③ Sew along this line
With an unthreaded sewing machine to perforate the ticket, but DO NOT separate the tag at this time.

The diagram shows a vertical rectangular template for a consignment ticket. It is divided into two identical halves by a horizontal dashed line. Each half contains a '#' symbol at the top, followed by three horizontal lines for a description, and a 'Price' label followed by three horizontal lines for the price. Arrows point from the text instructions to these specific fields.

① Provide the measurements of your quilt OR a brief description of your item here.

② List the price the customer will pay for this item here.

Print these tags on heavy paper and cut them apart.

A large rectangular area containing a 3x2 grid of six identical blank consignment tickets. Each ticket is oriented vertically and contains a '#' symbol at the top, three horizontal lines for a description, a 'Price' label, and three horizontal lines for the price. A vertical dashed line runs down the center of each ticket, and a horizontal dashed line runs across the middle of each ticket, creating a grid of 12 individual ticket sections.